**Avalon Middle School**

**School Advisory Council September 7, 2018 Meeting Minutes**

1. Call to Order - Meeting was called to order by Mr. Pape at 7:35

* Attendance
  + - Attendees signed in on the sign-in form
* Minutes
  + Minutes from May 11 meeting were reviewed. Mrs. Henry motioned to accept. Mr. Patterson seconded. All members were in favor. The motion to approve minutes was passed.

1. Reports

* Administrative Report
  + Dr. Shepherd said that other than a few minor incidents, this school year has been off to a great start. She thanked stakeholders for their resiliency and support.
  + Dr. Shepherd spoke about new faculty and staff members and included that we have three new instructional units and one new para-professional unit. Dr. Shepherd also mentioned our new School Resource Officer.
  + Dr. Shepherd said that we would start our first week of baseline testing next week.
  + Dr. Shepherd reviewed Avalon’s school grade from the 2017-2018 school year. She said that we were only four points from being an A school and reviewed individual content area scores.
* Guidance and Discipline Report
  + Dr. Blue was not in attendance, but mental health was brought up as a focus of our guidance department this year.
  + Mr. Pape spoke about discipline. He mentioned that while the new sixth graders were still learning Avalon’s expectations and procedures, they were leading the charge in positive referrals. Mr. Pape said that there have been over fifty positive referrals so far this year and that parents have been appreciate of the positive contact. Mr. Pape mentioned that cell phone use and social media is still out biggest discipline problem.
  + Mr. Pape and Dr. Shepherd spoke about Mrs. McCorvey, Avalon’s new ISS supervisor. They stated that she was doing a great job at making ISS meaningful for students and appreciated her restorative practices.
* Teacher Report
  + Mrs. Henry spoke about how well students are doing this year and thanked stakeholders for their support.
  + Mrs. Pape spoke about the cultural shift at Avalon and how students are coming to sixth grade already knowing about STEAM Innovate. Students are showing gains in 21st century skills.
* Student Report
  + Amber spoke about her classes and said that she thought geometry was easier than algebra had been last year.
  + Ava spoke about the sixth grade social and mentioned that a few SGA members were helping with this event.

1. Old Business
   * None
2. New Business
   * Election of New Officers

* SAC is in need of a new secretary and Chairperson
* Mrs. Pape volunteered to be secretary. Mrs. Henry made a motion to accept, and Mrs. Kaunike seconded. All members were in favor. The motion passed.
* Mr. Bush will be Chairperson. Mrs. Banter made a motion to accept. Mrs. Pape seconded. All members were in favor. The motion passed.
  + School Advisory Council By-Laws
* By-Laws have not changed since last year
  + Robert’s Rules of Order
    - A “Robert’s Rules of Order – the basics” was included in paperwork
  + 2018-19 School Improvement Plan
    - The 2018-2019 School Improvement Plan was included in paperwork. Dr. Shepherd spoke about new professional development opportunities that will be available this year to achieve goals. She also mentioned our Literacy Coach, Ms. Sue Morren, will now only be at Avalon this year. Dr. Shepherd and Mrs. Curtis spoke about growth mindset.
    - Mr. Patterson spoke about student engagement and asked if it would be possible for staff to share ideas with one another. Mrs. Curtis spoke about implementation of Sharepoint for content areas.
    - Dr. Shepherd spoke about teachers leading Professional Development this year.
    - Mrs. Bailiff mentioned that her sixth grader enjoyed having two classes with multiple staff members in the room (teacher plus para-professional or co-teacher).
  + District Vision and Mission Statement
    - Dr. Shepherd said she would provide cards with the district vision and mission statement at our next meeting.
  + 2018-19 School Advisory Council Roster
    - Dr. Shepherd mentioned that she would submit attendance record to the school district.
  + Budget Report
    - Budget report was included in paperwork. Dr. Shepherd spoke about various items funds were being spent on including student and staff post-cards, “Level-Up” signage and shirts, and other staff appreciation items.
    - Dr. Shepherd said that the 2018-2019 funds would be released in October after FTE.

1. Open Forum
   * Dr. Shepherd spoke about current enrollment at 782 students and the many neighborhoods that are developing in the area.
   * Dr. Amos from Pensacola State College spoke about the dynamic start to the year and said she was looking forward to Avalon’s Career Field Trip to PSC.
   * Ms. McArthur from Families First spoke about students being misplaced and a dire need for foster families.
   * Mr. Patterson asked about the Literacy Symposium held at Avalon. Ms. Henry provided her experience from the event.
   * Mrs. Kaunike from Whiting Field spoke about the mentor programs currently at Bagdad Elementary and Milton High School. She said she was hopeful that the mentor program would continue to expand.
   * Mr. Bush spoke about his experience on the School Improvement Plan committee and requested SAC funds be spent for the book “Teach Like a Champion” for math professional development. Mrs. Kaunike made a motion to accept and Mrs. Banter seconded. All members were in favor. The motion passed.
2. Adjournment

* Next meeting will be held Friday, October 5, 2018 at 7:35am in the Media Center
* Meeting was adjourned at 8:41 by Mr. Pape